Previous

App. F. IX-4

1933-34

File No. 159/33

Previous References
CB 152-33-142

(CB

Serial Nos. 1

Later References
CB 161-36-143
CB 140-38-546

General and Revenue Secretariat.

Serial Nos. 1

Part B for June 1934

SUBJECT

Applications for leave

3687-3731/ CS 158-33-1

6/6/34

CIRCULAR.

Several instances have come to notice of applications for leave on behalf of officers being received by Government at short notice, causing much inconvenience in the matter of making adequate arrangements for carrying on the work of the officers during the leave. // The attention of all officers is invited to Para No. 338 of the Manual of General Circulars and Standing Orders requiring that applications to Government for leave (other than casual leave) should be made ~~before~~ a month or six weeks before the date from which the leave is required, except in cases of sudden illness or other unforeseen emergency. This provision should be strictly followed.

By Order,

5/6/34

Chief Secretary.

To

The Heads of Departments.
" Deputy Commissioners of Districts.
" Secretaries to Government.

Send to Multigraph Section for printing on 8/6/34

Received on 7/6/34

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

Dated, Bangalore, 6th June 1934.

No. 3687-3731
C.B.158-33-1

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By Order,

R. Rajagopalan

Chief Secretary to Government.

2

To

The Heads of Departments.
" Deputy Commissioners of Districts.
" Secretaries to Government.

S.O.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. 3687-3731/C. B. 158-33-1 Bangalore, Dated, 6th June 1934.

Applications for Leave

Issues instructions in the matter of the————being submitted to Government in proper time.

CIRCULAR.

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By Order,
R. RANGA RAO,
Chief Secretary to Government.

To--The Heads of Departments.
The Deputy Commissioners of Districts.
The Secretaries to Government.